



**FORT PECK
HOUSING AUTHORITY**

Box 667
Poplar, Montana 59255
Fax: (406) 768-5489 • Ph: (406) 768-6459

**EMERGENCY AND HANDICAP/ELDERLY LINE ITEM
ASSISTANCE POLICY**

Participants applying for services shall submit a Completed application provided by the Fort Peck Housing Authority, which includes the date of the application, mailing and contact information for the applicant.

**ALL INFORMATION MUST BE PROVIDED BEFORE APPROVAL OF ANY WORK PLEASE
HAVE THE FOLLOWING INFORMATION INCLUDED WITH APPLICATION:**

- _____ Completed application (front and back, signed and dated)
- _____ Income Verification (copy of income for all family members must be reported)
- _____ Custody papers of nieces, nephews, grandchildren, etc...
- _____ A copy of your house Deed
- _____ Copy of enrollment papers for all family members
- _____ Copy of land lease your house is located or copy of ownership of land
- _____ Signed Promissory Note or Binding Commitment

ALL INCOME MUST BE REPORTED. Checks will be made to the appropriate agency (SSI, Social Security, Workman's Comp, TANF/GA, Child Support, Government Annuities and any other agencies) for accuracy. If you receive income from leases, you must report how much you receive the year you are applying.

It is the applicant's responsibility to make sure their applications are complete. If application is incomplete, the application will not be considered for the Emergency Line Item.

****ONLY THE FOLLOWING WORK ITEMS ARE COVERED THROUGH THE EMERGENCY PROGRAM;
Furnace problems or Health and Safety Issues. NO RENOVATION WORK WILL BE APPROVED.**

Signature of Applicant

Date



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PURPOSE

The following Policy is to be used in providing emergency assistance through the HUD Indian Housing Block Grant (IHBG) Program, as administered by the Fort Peck Housing Authority for the Assiniboine & Sioux Tribes of the Fort Peck Indian Reservation.

EMERGENCY DEFINITION

To qualify for assistance, applicants must have an emergency housing situation related to their home. The following events qualify as an emergency:

1. Emergency – a sudden crisis requiring action or an unexpected and sudden event that must be dealt with urgently. Examples are roof damage caused by a windstorm or tornado or structure damaged caused by fire or flooding. A condition caused by a catastrophic event or long-term deterioration, which threatens the health and/or safety of the occupants.
2. Disabled/Handicap – a hindrance or something that hinders or is a disadvantage to somebody and/or a medical condition in a specific way in which somebody is physically or mentally challenged. Examples are terminal illness, blindness or loss of a limb.
3. Elderly – the Fort Peck Housing Authority recognize Sixty-Two (62) years of age and older as a Tribal Elder.

Assistance will be limited to the costs necessary to correct the emergency situation. Any costs beyond these limitations shall be the responsibility of the family or with prior approval of the FPHA Board of Commissioners.

PARTICIPANT ELIGIBILITY

To be eligible for the IHBG Program, Participants must meet the following criteria:

1. Participants must be low-income, which means that Participants must have an Annual income less than 80% of the national median income, as published in the most recent Federal Register.
2. Participants must be Native American, which means that the Head of Household or Spouse must be an enrolled member of the Fort Peck Tribes or a federally recognized tribe.
3. Participants must meet all other eligibility criteria as determined by the FPHA and described in the FPHA Admissions and Occupancy Policy.



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4. Participants must be a homebuyer occupying FPHA current assisted stock under a homebuyer agreement, an owner of former FPHA housing stock, or an owner of their own home, to be considered eligible for assistance.
5. Participants must not owe a debt to the FPHA, except that a Participant who owes a debt is eligible if he/she is on a Repayment Agreement, and has been current in making payments for at least twelve (12) consecutive months prior to the Application date.
6. To be eligible for assistance, the Participants home must be set on a permanent foundation. Mobile homes (trailers) are not eligible for assistance.

SELECTION PREFERENCE

Preference in selection of families shall be given as follows:

1. Enrolled members of the Fort Peck Tribes.
2. Elderly (62 years and over) Disabled/Handicapped.
3. Health and Safety issues.
4. Families who own or occupy current or former FPHA stock.

Families who meet these preference criteria will be assisted in the order they submit a written application for assistance.

LIMITATIONS OF ASSISTANCE

1. Emergency assistance will be limited to the budget authority defined in the Indian Housing Plan for that particular program year (July 1 through June 30). Once that budget authority is reached, no further emergency assistance will be provided during that program year.
2. Emergency assistance will be limited to an amount necessary to meet the needs of the emergency up to a maximum of \$5,000 per family. Families can only receive one emergency assistance grant once every two years.

APPLICATION PROCEDURE

All information contained in the Application is to be verified prior to approval, including, but not limited to, income, tribal enrollment, social security numbers, and proof of custody of minor children. An inspection of the house shall be required by a FPHA Inspector to verify emergency situation prior to any work performed.

Once all verifications have been obtained and an inspection has been completed, emergency assistance grants may be approved by the FPHA Executive Director. Prior to approval, it shall be determined by the Modernization Department if the family's residence is scheduled for modernization work, which would correct the deficiencies described in the Application.




Office of Public & Indian Housing

No. 2024-01
April 26, 2024

PROGRAM GUIDANCE

PROGRAM: Indian Housing Block Grant

FOR: All Tribal Government Leaders and Tribally Designated Housing Entities

FROM: Erna F. Reeves, Grants Management Director, PNPG 

TOPIC: Income Limits for the IHBG program under the Native American Housing Assistance and Self-Determination Act of 1996

Purpose: This guidance revises Program Guidance 2023-01 and provides the latest U.S. Housing and Urban Development (HUD) Income Limits applicable to the Indian Housing Block Grant (IHBG) program.

Background: HUD Notice PDR 2024-01, published April 1, 2024, transmits median family income for Fiscal Year (FY) 2024. HUD uses the Section 8 program's Fair Market Rent (FMR) area definitions for its median family incomes, which means that HUD develops medians for each metropolitan area, parts of some metropolitan areas, and each nonmetropolitan county. For FY 2024, the geographic definitions incorporate all changes published by the Office of Management and Budget (OMB) through the September 14, 2018, bulletin. HUD uses the 2022 American Community Survey (ACS) and Puerto Rico Community Survey (PRCS) median family income data (as opposed to household income data) as the basis of FY 2024 median family incomes and income limits for all areas of geography. HUD does not impose any limitations on the year -to-year change in an area's median family income. The Median Family Income (MFI) limits are used for the IHBG program.

The FY 2024 area and State MFI are available on HUD's website.

To find an MFI for a specific area, under the section title, "Access Individual Income Areas" click the link, "Click Here for FY 2024 IL Documentation" then search on the appropriate geographic area.

Recipients of IHBG funding must ensure the Annual Income of program participants does not exceed the MFI. Program Guidance 2024-07 addresses the three Annual Income definitions that recipients may adopt in their policies to compute Annual Income to determine program eligibility.

Guidance: Pursuant to 24 CFR §1000.10, median income for the IHBG program is defined as the greater of:

The median income of the counties, or their equivalent in which the Indian area is located, or the median income for the United States. Tribes with large reservations or those that encompass more than one county may have more than one income limit. Tribes or Tribally Designated Housing Entities (TDHE) may set income limits for multi-county reservations at the income limit level of the county with the highest income limits.

If the MFI limit for a county located within your Indian area is lower than the United States MFI limit, you must use the U.S. MFI limit. The U.S. MFI for FY 2024 is \$97,800. Therefore, the adjusted income limits broken out by family size and 80 and 100 percent (80/100%) of MFI are shown below.

		2024 Median Family Income \$97,800						
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
80%	\$54,768	\$62,592	\$70,416	\$78,240	\$ 84,499	\$ 90,758	\$ 97,018	\$103,277
100%	\$68,460	\$78,240	\$88,020	\$97,800	\$105,624	\$113,448	\$121,272	\$129,096

2024 MFI Limits for Families with More Than Eight Members

MFI Limits for families of various sizes are determined by the following percentage relationship with the 4-person family size as the "Base" determinant.

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
70%	80%	90%	BASE	108%	116%	124%	132%

To calculate the MFI Limits for families with more than eight members, use the four-person income limit as the base amount. Multiply the base amount by increments of eight percent (8%), increasing for each additional person as shown in the following table.

9 Person	10 Persons	11 Persons	12 Persons	13 Persons	14 Persons	15 Persons	16 Persons
140%	148%	156%	164%	172%	180%	188%	196%

For example, to calculate the 10-person, 80 percent 2024 U.S. MFI limit, first find that for 4-persons. The 4-person, 80 percent 2024 MFI limit is equal to \$78,240. Next, multiply this "Base" amount by 148% since we are extrapolating it to a 10-person household. One-hundred and forty-eight percent is equal to 148/100, which is equal to 1.48. The result for 10-person, 80 percent is $\$78,240 \times 1.48 = \$115,795$.



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REQUEST FOR EMERGENCY FUNDING

NAME: _____

MAILING ADDRESS: _____

STREET ADDRESS: _____

PHONE: _____

FAMILY COMPOSITION

Family Member No.	Name of Family Member	Relation to Head of Household	Date of Birth	Occupation (or school grade)	Social Security #
1					
2					
3					
4					
5					
6					
7					

Do you own your own home: Yes _____ No _____

If you own your own home, do you carry Homeowners Insurance: Yes _____ No _____

Please list below all sources of income in household:

Family member No.	Employer Name and Address	Rate per Hour	Rate per Week	Total per Year
1		\$	\$	\$
2		\$	\$	\$
3		\$	\$	\$

*If you are unemployed or receive welfare, social security, S.S.I., pensions, own a business, land/oil leases, G.A. or other income. Attach a copy of current check stub or your most current income tax return.



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EMERGENCY REQUEST NEED: _____

SIGNATURE OF APPLICANT: _____ DATE _____

FOR HOUSING AUTHORITY USE ONLY:

DOES APPLICANT QUALIFY UNDER INCOME GUIDELINES: YES _____ NO _____

HAS THE APPLICANT BEEN IN COMPLIANCE WITH FPHA FOR 12 CONSECUTIVE MONTHS OR MORE: YES _____ NO _____ PAID OFF/PRIVATE HOME _____

SIGNATURE OF OCCUPANCY PERSONNEL _____

DATE _____

APPROVED _____ DISAPPROVED _____

SIGNATURE OF EXECUTIVE DIRECTOR _____

DATE _____

FEDERAL PRIVACY ACT NOTICE

FOR THE

SECTION 8 RENTAL CERTIFICATE, RENTAL VOUCHER, MODERATE REHABILITATION, AND THE PUBLIC AND INDIAN HOUSING PROGRAMS

PURPOSE: Family income and other information is being collected by the Department of Housing and Urban Development (HUD) to determine an applicant's eligibility, the recommended unit size, and the amount the family must pay toward rent and utilities.

USE: HUD uses family income and other information to assist in managing and monitoring HUD-assisted housing programs; to protect the Government's financial interest; and to verify the accuracy of the information furnished. HUD or public housing agency/Indian housing authority may conduct a computer match to verify the information you provided. This information may be released to appropriate Federal, State and local agencies, when relevant and to civil, criminal or regulatory investigators and prosecutors. However, the information will be not otherwise disclosed or released outside of HUD, except as permitted or required by law.

PENALTY: You must provide all of the information requested by the public housing agency/Indian housing authority, including all social security numbers, you and all other household members age six (6) years and older, have and use. Giving the social security numbers of all household members 6 years of age and older is mandatory, and not providing the social security numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

AUTHORITY FOR INFORMATION COLLECTION: The following laws authorize the collection of this information by HUD or the public housing agency/Indian housing authority: The U.S. Housing Act of 1937 (42 U.S.C., 1437 et seq.), Title VI of the Civil Rights Acts of 1964, and Title VIII of the Civil Rights Acts of 1987 (42 U.S.C. 3543) requires applicants and residents to submit the social security numbers of all household members at least six (6) years old.

I HAVE READ THE FEDERAL PRIVACY ACT NOTICE ON: _____

Signature of Head of Household or Spouse

PROMISSORY NOTE

\$ _____, 20____.

FOR THE VALUE RECEIVED, (I), (WE) _____ PROMISE

TO PAY TO THE (RECIPIENT) FORT PECK HOUSING AUTHORITY, THE SUM (\$ _____)

DOLLARS.

PAYABLE AT THE TIME OF SALE, IF HOME IS SOLD BEFORE THE END OF THE SIX (6) MONTH

PERIOD.

SIGNED THIS _____ DAY OF _____, 20____.

WITNESS

APPLICANT

Approved by FPHA BOC 10/7/2014